

2018 BK 5K Youth Fund Grant Application

Request for Funding



JUNE 16, 2018

The BK 5K Road Race is an annual five kilometer road race contested to honor Bob Kierlin, founder of Fastenal Company and lifelong supporter of youth programs. This event is intended to provide a competitive road race for athletes of all abilities who desire to challenge themselves to pursue their best effort. All proceeds from the event will go to various area youth organizations and youth programs who have demonstrated positive youth development outcomes. Funding awards will be evaluated on a competitive basis considering need, fiscal viability, and benefits to youth development. Awards will be dispersed by the BK 5K Youth Fund Award Committee, in partnership with the Winona Community Foundation (www.winonacommunityfoundation.org). Award preference is given to grants requesting capital equipment or specific program funding. General operating requests, such as staff salary, travel, and operating expenses, will not be considered. Funds for scholarships or trips will also not be considered.

To be eligible to receive grant funding, your organization or program must be a nonprofit 501(c)(3) agency (or have a fiscal sponsor) serving youth 18 years and younger and be located within the geographic boundaries of the following school districts: Winona, Lewiston-Altura, Gale-Ettrick-Trempealeau, and Cochrane-Fountain City. Public, private, and charter schools within these districts are also eligible.

The maximum grant amount awarded will be \$5,000. Organizations who submit grants up to \$5,000 must have an assigned representative available for questions via phone on Friday, May 4, 2018 from approximately 8:00 to 10:00am (we will only call if there are questions from the review committee). We will also consider a sustainable grant up to \$75,000. Organizations submitting a grant over \$5,000 must have a representative available to provide a brief presentation (5-10 minutes) and answer questions for the review committee, if requested in advance. The presentation will be scheduled within the timeframe of approximately 8:00-10:00am on Friday, May 4, 2018. **All applications are due by Friday, April 20, 2018.**

Completed grants and questions regarding your proposal can be submitted to:

Melia Haugen
BK 5K Youth Fund
Fastenal Company
2001 Theurer Blvd
Winona, MN 55987
507-313-7466
mhaugen@fastenal.com

2018 BK 5K Youth Fund Grant Application

Grant Application Due Date: April 20, 2018

ORGANIZATION/SCHOOL PROGRAM INFORMATION:

Organization Name:

Address:

Total Amount Requested:

of Employees:

of Youth Served in Current Calendar Year:

of Youth Impacted by This Funding Request:

APPLICANT CONTACT INFORMATION:

Contact Name:

Title:

Work Phone:

Home or Cell Phone:

Email Address:

Fax (*if applicable*):

If asked, can you validate that you are 501(c)(3) certified or have a financial sponsor?
Yes or No:

REQUEST DETAILS:

Please limit the following narrative information to 2-3 pages.

1. Briefly describe your organization or school program, why you are deserving of funding, and how you benefit youth.
2. Who is the target youth population for this funding?
3. Please justify how the funds requested will be used. Provide an itemized list/cost breakdown detailing how the funds will be allocated.
4. How long do you expect the purchased items to last?

5. How do you plan to handle the on-going maintenance costs, if applicable?

6. How will these funds benefit your organization or school program and the youth you serve?

7. Why is this requested need not part of your normal budget?

8. Tell us how a youth's life has changed for the better as a result of your organization/program. (Be specific—tell your story.)

9. Have you previously received funding from the BK 5K Youth Fund? If so, what years were you funded and how did you utilize the funds?

BUDGETARY INFORMATION

Please complete the budgetary worksheet below. If you are making a request for items such as capital-type equipment or non-programmatic monies, please provide a detailed breakdown of costs and ongoing expenses to maintain the equipment/request.

Item	Cost (\$)
Total annual cost of the program/project the requested funds will be applied to:	
Funding request from the BK 5K Youth Fund:	
Other revenue sources or matching revenues (list):	
List funding sources that have been reduced or eliminated:	
What additional revenue sources are you pursuing this year for the program?	
How much do youth participants pay for this program?	

In addition, please provide high-level estimates for the following pieces of information for your organization:

Organization's Total Budget for Last Fiscal Year	
Total income:	
Total expense:	
% of budget spent on fundraising:	
% of budget spent on management:	
% of budget spent on programs:	

The above information submitted on behalf of my organization/program is true and accurately reflects our organization/program and its fiscal status. I have completed this grant proposal accurately and certify the proposal by my signature below.

Signature of Applicant: _____ **Date:** _____

Signature of Board Chair/Principal: _____ **Date:** _____

Email: _____ **Phone:** _____